

**Antioch Area Public Facilities Financing Agency
Community Facilities District No. 1989-1**

MINUTES

Board Meeting

April 11, 2011

1. **Opening** – The meeting was called to order by President Ruehlig at 7:00 p.m. and roll call was taken. Board Members Ruehlig, Rocha, Gibson-Gray, Harper, McNell, Osorio and Ramus were present and a quorum was established.

2. **Flag Salute** – The Pledge of Allegiance was led by Mr. Harper.

3. **Public Comments** - Public comments on non-agenda items relating to Mello-Roos issues (30-minute limit)

NONE

4. **Consent Calendar**
 - A. **Minutes of January 11, 2011 Meeting** – A motion was made by Wade Harper, seconded by Mary Rocha and the motion carried unanimously to accept the minutes of the January 11, 2011 meeting as written.

 - B. **Paid Invoices Submitted for Ratification** – Larry Osorio asked a question about the purchase of supplies. Dawn Merchant from the City of Antioch explained that these were purchases made at Lowe's and Orchard Supply Hardware. Lonnie Karste, Project Manager for the Prewett Ranch Expansion project, clarified that the supplies purchased will stay permanently with the building.

Diane Gibson-Gray made a motion, seconded by Mary Rocha and the vote was 7-0 to approve the invoices for ratification.

 - C. **Invoices Submitted for Approval** – Dawn Merchant indicated that there was an incorrect calculation on Invoice # 1110, and therefore, it needed to be pulled. A revised invoice will be presented at the next meeting.

A motion was made by Ms. Gibson-Gray, seconded by Mr. Harper and the vote was unanimous to approve the invoices submitted with the exception of #1110, which was pulled.

 - D. **AAPFFA CFD 1989-1 Interim Financial Statement – Month Ending February 28, 2011** – Mr. Osorio questioned why the actual debt payments were greater than the 2010-11 amended budget. Ms. Merchant explained that there had been a bond call in February and that the figure will be adjusted to reflect this change with the new budget year.

A motion was made by Wade Harper, seconded by Tom McNell and the motion carried 7-0.

5. **Regular Agenda**

A. Detailed Invoice Information Requested at the January 10, 2011 Meeting

A breakdown of salaries by department was provided to the Board for their review. The question was asked as to why there was a difference in the salaries from one month to the next and from year to year. Ms. Merchant explained that in 2009 furlough days were instituted which accounted for a reduction of 5-7% in the project manager's salary. From December 2009 to January 2010 a portion of that salary was charged to the General Fund. In 2010 the oversight of the Recreation Department duties were taken from the responsibilities of the project manager's position.

The City of Antioch looked for many ways to stretch the dollars. There was a savings of 8-9% by having the City do the ordering of the technology equipment and also doing the installation of this equipment. The paving work in the parking lot was done by the Public Works department versus hiring a general contractor. This provided additional savings. Also including landscaping work as part of the project accounted for more savings.

Lonnie Karste shared that the Notice of Completion has been issued and the project should be complete by the end of April. All work is warranted until November, 2011. The estimated savings is in excess of \$1,000,000.

B. President and Vice-President Rotation Schedule – A motion was made by Larry Osorio, seconded by Wade Harper and the motion carried 7-0 to accept the rotation schedule as presented.

C. Discussion on Project Budgets – Mr. Ruehlig opened the discussion by stating that statements made are just friendly suggestions and a sharing of thoughts. Many ideas were shared including improvement of turf areas, paying off the bond ahead of schedule, but the consensus of opinion was that the money should not be whittled away on small add-on projects. Questions were raised regarding using other funding sources in addition to the savings from the Prewett Park project to build a good field with lighting. Lonnie Karste shared that the estimated cost for a field project would be between \$2million and \$4 million. Larry Osorio asked if the City could hold on to the money for as long as they want, and Dawn Merchant indicated she would check with the legal counsel and have an answer for the next meeting. The board requested that Ms. Merchant hold off on this request as it will cost money to get an answer from legal counsel. It was suggested that the board members ask questions of their constituents and also request information from the City Council regarding what information is contained in the City's Master Plan.

Tim Forrester shared information on Joint-Use projects and indicated that in many cases, the joint use is between a city and the school district that serves that community. Requirements for a joint-use project would have to be investigated. Mr. Forrester also updated the Board members on the School Technology project, stating that he is confident that we will be able to install projector brackets in 100% of the permanent classrooms; the challenge is finding funds to provide projectors to 100% of the permanent classrooms.

6. **Public Comments** – Public comments on non-agenda items relating to Mello-Roos issues (30-minute limit)

NONE

7. **Late Communications**

A. Staff - None

B. Board – Mr. McNell shared that he will possibly be working out of his New York office; he may have to conference-in for the meeting in July.

8. **Future Agenda Items from Board Members**

Public input on the use of any excess funds remaining from the Prewett Park expansion project.

Review of the current Master Plan for the City of Antioch

9. **Future Meetings:** July 11, 2011; October 10, 2011

10. **Adjournment**

Ms. Gibson-Gray made a motion, Mr. Harper seconded and the motion carried unanimously to adjourn the meeting at 7:53 p.m.



Walter Ruehlig, President



Tim Forrester, Secretary